

MICHIGAN HIGH SCHOOL INTERSCHOLASTIC BOWLING COACHES ASSOCIATION

Association By-Laws

ARTICLE I – NAME

The name of this organization shall be the "Michigan High School Interscholastic Bowling Coaches Association"

ARTICLE II – PURPOSE

The association is organized:

To promote high school interscholastic bowling as an integral part of the total high school educational program.

To provide a forum for discussion of techniques and rules of bowling and to place at the disposal of coaches sources of information for educational and development of both the coach and the student.

To promote the highest possible ethical standards in coaching high school interscholastic bowling.

Coach Code of Ethics:

Promote the educational standards of your school.

Adhere to all rules that apply to the sport of bowling as set by the MHSAA.

Demonstrate leadership, fair play and sportsmanship.

Conduct yourself as a positive role model for your players, other coaches the school and the community.

To provide recognition of the outstanding coaches and outstanding players of its membership.

To provide continuing development and organization of interscholastic bowling coaches in the State of Michigan.

An effective association requires the services of persons of integrity, high ideals and human understanding. To maintain and promote these essentials at all times, all members of this association are expected to maintain high standards in their relationship with their school, the student/athletes they come in contact with and this association. Membership maybe revoked or refused to anyone or any program if found guilty and suspended of any infraction by the governing bodies of bowling (i. e. the United States Bowling Congress). Reinstatement/ Membership will be granted only if all other personnel will not be accepted as members of this association.

ARTICLE III – DUES

The association is organized exclusively for charitable, religious, educational and/or scientific purposes under Section 501 (C) (3) of the internal revenue code.

The membership renewal dues of this association shall be an annual fee of \$35.00 and paid by Member's expiration date of October 31st. If not paid by November 30th, the following 45 day period after the 30 day extension date, membership will be increased to a late fee of \$50. The effective dates of membership shall be November 1st through October 31st. The late \$50 fee will only be accepted postmarked or paypal no later

than January 15th. (This final due date of January 15th will be enforced). After that date, membership and renewals will be returned. New member's membership fee of \$35 will be accepted to January 15th. Memberships for the following year will again be accepted postmarked or paypal after May 1st. (effective 10/2011)

ARTICLE IV – MEMBERSHIP

The association shall have three (3) classes of membership: Regular, Affiliate and Honorary.

Regular membership includes the right of speech and the right to vote at all meetings. Regular members are eligible to hold office. The following are eligible for Regular Membership:

- 1) Active bowling coaches and active assistant bowling coaches providing their duties are in currently endorsed interscholastic high school bowling programs.
- 2) Officers of sanctioned conferences and tournaments
- 3) All past presidents may remain Regular Members of this association regardless of their status as a coach.

Affiliate membership may be held by any person demonstrating a viable interest in high school bowling. Affiliate membership has no right of vote and may not hold office.

Honorary membership includes the right of speech at all meetings and the right to vote for honorary awards and for service awards only. Honorary membership in this association may be granted by the Board of Directors.

Each Regular member is entitled to one vote which may not be voted by proxy. Application for membership by an individual or organization constitutes acceptance and approval of the Constitution and By-Laws of this association. An application for membership must be submitted to the Treasurer by November 1st with one year dues. (effective 10/2010)

ARTICLE V – OFFICERS

The executive officers of the association shall be a President, 1st Vice President, 2nd Vice President, Secretary, Treasurer and a Sergeant-at-Arms. All executive officers will serve a full 2 year term. The offices of the President, 2nd Vice President and Secretary shall be elected at an even year AGM. The offices of 1st Vice President, Treasurer and Sergeant-at-Arms shall be elected at an odd year AGM. There will be no term limits for any of the executive officers positions. (effective 7/12/2009)

Duties of the executive officers:

President

Chief executive officer of the association.

Look after and promote the day-to-day operations of the association.

Preside at all meetings of this association.

Appoint all committee chairman and be ex-officio member of all committees.
Will not have the power to vote at Board of Directors meetings, except to break ties.
Make an annual report on the state of the association and present at the AGM
Represent the association at MHSAA functions. (effective 10/2010)

1st Vice President

Assume the duties of the president in the president's absence.
Assume the chairmanship of the end of year Awards Banquet .
Tabulate any voting.
Serve as a member of the Legislative Committee
Perform other duties as assigned by the president. (effective 10/2010)

2nd Vice President

Assume the duties of the 1st vice president in the 1st vice president's absence.
Serve as a member of the Finance and Budget Committee
Shall be a co-signer of association checks when other assigned officers are not available.
Perform other duties as assigned by the president. (effective 10/2010)

Secretary

Coordinate board meetings
Take the unapproved minutes of association meetings and mail or email within 30 days after a meeting those minutes to the association membership.
Handle all correspondence except membership applications and dues which will be sent to the treasurer.
Notify membership of time and place of all meetings 30 days before the next meeting by email or mail. This mailing shall include an agenda and all pertinent information to be discussed and voted on at that next meeting (AGM).
Perform other duties assigned by the president.
Shall serve as ex-officio member of all committees. (effective 10/2010)

Treasurer

Assume the position of financial officer of this association.
Maintain a checking account in the name of the association.
Reimburse and pay all expenses of this association when valid bills are submitted.
Receive and process all membership applications and dues then forward membership information to the secretary.
Submit an annual itemized income and expense statement at the Annual General Meeting.
Perform other duties assigned by the president. (effective 10/2010)

Sergeant-at-Arms

Maintain order and assist in setting up meetings.

Keep time limits as determined by the board of directors on floor speakers to maintain a flow at all meetings.

Keep Regular and Affiliate members straight for voting purposes.

Perform other duties as assigned by the president.

Assist the 1st Vice President in tabulating any voting. (effective 10/2010)

ARTICLE VI – EXECUTIVE COMMITTEE

The Executive Committee shall consist of eight (8) at large members in good standing.

The Executive Committee shall be the agency through which the administration and policy functions of the association are decided.

The six(6) regions: Region 1 Southwest, Region 2 Southeast, Region 3 West central, Region 4 East central, Region 5 Northern lower and East U.P., Region 6 West U.P. And the 2 Statewide positions, Eastside and Westside with the dividing line approx. US127 north to the top of the peninsula and I-69 south. The U.P. will fall under the Westside director's jurisdiction. All the at large directors will staggered 2 year terms. Regions 1, 2, 3 and the Westside position will be elected at an odd year AGM. Regions 4, 5, 6 and the Eastside position will be elected at an even year AGM. All at large directors will help with any association issues in the regions they represent. They will report back to the Board of Directors on any issues that arise. Regional directors will be the official presenter of association awards and other duties that need an association presence. They will be the liaison between the Board of directors and the Coaches. Eastside/Westside regional at large director responsibilities will be to assist and support the Regional at large directors. Like the Executive Officers, all Executive Committee positions have no term limits. (effective 7/12/2009)

ARTICLE VII – BOARD OF DIRECTORS

The Board of Directors shall be comprised of the Executive Officers and the Executive Committee.

The Board of Directors shall have the authority to resolve any conflict regarding the interpretation of the Association's constitution by-laws, and Policies and Procedure Manual, and, any other issues not fully covered in these documents.

Vacancies of office: in the event of a vacancy in the office of the President, the 1st Vice President shall fill the vacancy. The executive committee shall have the authority to fill other vacancies in order to meet the needs of the association until the next Annual General meeting (AGM), at which time an election shall be held to fill the un-expired term. The President shall act as the Chairman of the Board. The Board of directors reserves the right to vote out of office any Board of Director member at any time. Excessive and unexcused absences from meetings or actions unbecoming by any board member will lead to removal from office. Vacancies shall be filled by appointment from the Board of Directors, to the end of the remainder of the term in question.
(effective 10/2010)

ARTICLE VIII – MEETINGS

The association shall meet at least once per year. (Annual General meeting)

The Annual General Meeting (AGM) will be held in the months of July through October. (effective 4/25/2010)

The time and place of each meeting will be determined by the Board of Directors at least 60 days prior to the meeting and mailed to each member 30 days before the meeting.

The president and/or the executive officers may call additional meetings as needed.

Quorum at the AGM or any special meeting of the membership shall consist of those in attendance who are in good standing and eligible to vote. (effective 10/2010)

ARTICLE IX – AMENDMENTS

The association's constitution by-laws may be amended or repealed only by an affirmative vote of a majority (two thirds) of members attending the AGM.

Amendments passed by the membership shall take effect immediately following the meeting of adoption, unless otherwise provided for in the amendment.

ARTICLE X – DISSOLUTION

In the event of dissolution of this organization, all liabilities of the association shall be paid.

The remaining assets of the association shall be distributed for one or more exempt purposes within the meaning of Section 501 (C) (3) of the Internal Revenue Code of corresponding section of any future federal tax code.

